



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Neston & Box Scout Group		
Contact name	Ian Mackenzie, Cub Scout Leader		
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Corsham
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Creation of an archery training set to allow youth groups within Neston and Box to be introduced, within a safe environment, to the sport of archery. The local Bath archery club has ceased operating taster sessions and hence removed the ability of local young people to experience the sport.
Where will your project take place?	Within Scout Group and other facilities within Neston & Box area.
When will your project take place?	From March 2011, if funding is approved.
How many people will benefit from your project?	130 children per year
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Enhanced facilities for young people: Wish to see range of leisure, sporting, social and cultural activities for all ages extended. Page 6, Item #3.

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

This project aims to extend facilities for Youth Groups within the Neston and Box area, and through provision of increased opportunities encourage membership by young people of youth groups and therefore provide alternatives to small groups congregating and leading to anti-social behaviour.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Over the last two years Neston & Box Scout Group have been successful in doubling membership of the Beavers and Cub sections, which is leading to increased numbers moving up to Scouts, thus providing an outlet where-by social responsibility is enhanced outside the school environment. By providing a wide range of opportunities and activities this further encourages more members and hence promotes improved behaviours within the wider community. Archery in particular will require significant discipline to ensure safety, thus enhancing youth skills. Through experience of previous limited archery sessions at Scout activities we have seen considerable interest and benefit in establishing a dedicated set of equipment within the local Scout Group. Evidence from Scout groups in other regions have shown it to be a route to developing leadership skills in older young people. To be effective the project will require at least 5 leaders to gain National Governing Body Qualifications (NGBQ) to allow insurance cover and safe operation of the archery equipment. Hence by gaining NGBQ, the equipment can be made available to other groups such as the Guide sections and the Green Room Youth Group.

Any other information about your project.

This project is a long term, significant investment by the Scout Group in improving local facilities for a wide range of children. In addition to the financial benefit afforded by successfully being awarded this grant, the Group will be investing in provision of on-going training, establishing associated safety processes and equipment, the on-going repair and maintenance of the equipment, as well as the core voluntary time offered by the leaders in running archery sessions. It is expected that the archery equipment will establish additional sessions and opportunities for young people rather than replace existing programme content.

3 - Management

How many people are involved in the management of your group/organisation? 25

Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text" value="9"/>	Female	<input type="text" value="10"/>
Under 25 years	Male	<input type="text" value="3"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Black and Minority Ethnic people	Male	<input type="text" value="1"/>	Female	<input type="text" value="0"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Local fundraising activities and membership subscriptions from the Scout Group, though the Group makes access to all activities affordable to all, where necessary subsidising from Group funds.

If you were not awarded the full amount requested, what would be the impact on your project?

The project has been sized to provide three archery targets which can safely be operated each with three children per target. Hence at each 'shoot' 9 children are able to participate, and during a 1-2hr session we can maximise the 'hands on' time of a group of 30 children. If the full award was not possible it could make the project non-viable, a slight reduction would reduce the number of targets and bows and associated equipment and reduce the capacity for young people to participate.

How will you know whether your project has made a difference in the community?

The success of the project can be measured through the number of archery sessions offered through-out the year, and the number of those sessions that have been run for non-Scout Group organisations. Depending on HSE risk assessments sessions offered at events like Box Revels would also provide a visible success of the project to the wider community. The project success can be partly measured from increase in youth group membership numbers.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

None at this stage: this is the first application given the project concept was generated in November 2010.

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 31/03/2010

Month: March

Year: 2010

A - Total income:

£11,114

B - Minus total expenditure:

£13,035

Surplus/deficit for year: (A minus B)

£1,921

Free reserves held:

£10,430

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
				P/C
Archery equipment	£1,160	Own fundraising/reserves		£
Safety equipment	£300	Group funds	C	£400
Qualified instructor time	£1,200	Parish/town council		£
Essential safety training	£1,000			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£	Voluntary time (qual. & helper)	C	£1,440
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£3,660	Total Project Income		£1,840
Total project income B		£2,080		
Total project expenditure A		£3,660		
Project shortfall A – B		£1,820		
Award sought from Wiltshire Council Area Board		£1,820		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the organisations' bank account e.g. current				
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use				
<input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report				
<input type="checkbox"/> Income and expenditure budget for current financial year				
<input checked="" type="checkbox"/> Project budget (if applicable)				
<input checked="" type="checkbox"/> Terms of reference/constitution/group rules				
<input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

The project increases access to sports facilities (namely archery), and the sessions are inclusive to all members of participating youth groups. Funding for the sessions will be minimal (to covering basic operating and maintenance costs) and hence inclusive and accessible to all.

b) How does your project work to promote inclusion, participation and good community relations?

Scouts is inclusive and open to all, irrespective of class, gender, religion, sexual orientation, mental or physical ability. By organising archery sessions for wider community group groups it strengthens links and builds community relations. The sessions promote youth responsibility.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Ian Mackenzie

Date: 19/12/2010

Position in organisation: Cub Scout Leader

Please return your completed application to the appropriate Area Board Locality Team